

Not Sufficient Funds (NSF) Notice

DATE: _____

TENANT(s) NAME: _____

TENANT ADDRESS: _____

Hello,

I have received notice from my bank that:

check number _____

ACH payment

in the amount of _____ for your _____ rent was returned for not sufficient funds. Under your rental agreement a NSF fee of _____ is due when a check is returned or ACH payment is rejected.

Please take this opportunity to bring your balance current, including the _____ NSF fee. If there is a problem of which I am unaware, please bring it to my attention upon receiving this letter.

Sincerely,
