

Notice of Abandonment of Property

DATE: _____

TENANT(s) NAME: _____

TENANT ADDRESS: _____

Hello,

You appear to have abandoned the property you leased _____ (the "Premises"). My presumption that you have abandoned the Premises and its remaining contents and that you do not intend to return to the Premises and reclaim the personal property is based on the following facts:

- You last paid rent on _____
- Your lease expired on _____
- My attempts to contact you have been unsuccessful
- My recent inspection of the Premises on _____ revealed that most of your possessions have been removed.
- **UTILITIES THAT HAVE BEEN TURNED OFF, IF ANY:**

While most of your possessions have been removed, some are still there, including but not limited to: _____.

You have not turned over the keys to me. According to Texas law, you are still in possession of the Premises and you continue to owe rent under the terms of your lease until you do turn over the keys to me. If you wish to stop accruing rent by conveying possession of the Premises to me, please deliver or mail your keys to the address above.

Please contact me immediately if you wish to retain possession of the Premises and your personal property therein. If you do not contact us, this letter is notice that I intend to take possession of the Premises and the property I presume you have abandoned on _____. On that date I will change the locks at the Premises and all your possessions that remain in the Premises will be hauled to the dump or otherwise disposed of. If you have any questions please call me at _____.

Sincerely,
